

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting
June 10, 2019

1. **CALL TO ORDER**

2. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez
Absent: Mrs. Miller

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

5. **REVIEW OF OPEN QUESTIONS**

6. **COMMENTS FROM THE PUBLIC**

7. **APPROVAL OF THE AGENDA**

19-121 Mrs. DeLuca moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez

No: None.

Absent: Mrs. Miller

Motion Carried: 4-0

8. **TREASURER'S BUSINESS**

A. **REPORTS**

B. **BOARD MINUTES**

19-122 Mrs. Czech moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s) w/addendum.

Regular Meeting w/Addendum– May 13, 2019

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Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez
No: None.
Absent: Mrs. Miller
Motion Carried: 4-0

C. PAYMENTS OF BILLS AND FINANCIAL STATEMENTS

- 19-123** Mrs. DeLuca moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the enclosed bills and financial statements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez
No: None.
Absent: Mrs. Miller
Motion Carried: 4-0

D. SMART BOARDS SALE

- 19-124** Mrs. Czech moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the attached proposal of sale of Smart Boards to the ESC of Lorain County in the amount of \$ 900.00.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez
No: None.
Absent: Mrs. Miller
Motion Carried: 4-0

9. SUPERINTENDENT'S BUSINESS

A. REPORTS

B. PERSONNEL

RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

- 19-125** Mrs. DeLuca moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:
- a. **Terri Craig**, resigning as District Summer Help Painter, effective May 29, 2019.
 - b. **Breanne Grimm**, requesting a Parental Leave of Absence, beginning August 26, 2019 with an anticipated return date of November 1, 2019.
 - c. **Meghan Kishman**, Knollwood Preschool Intervention Specialist, is requesting a Parental Leave of Absence beginning October 7, 2019 with an anticipated return date of February 18, 2020.
 - d. **William (Bill) McCleave**, retiring as BHS Head Baseball Coach, effective May 21, 2019.
 - e. **Mary Pokrywka**, resigning as BHS/BMS Drama Director, effective for the 2019-20 school year.

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- f. **Deborah Raesler**, resigning as Elementary School Counselor, effective at the end of the 2018-19 school year.
- g. **Karliayn Schroeder**, resigning as 8th Grade Volleyball Coach, effective April 23, 2019, to accept another position in the district.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez

No: None.

Absent: Mrs. Miller

Motion Carried: 4-0

CERTIFIED SUMMER KICK START PROGRAM

19-126

Mrs. DeLuca moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake approves the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Amy Baughman**, 2019 Kick Start Program Teacher, effective August 8-August 23, 2019.
- b. **Kelly Zana**, 2019 Kick Start Program Teacher, effective August 8-August 23, 2019.
- c. **Janine Defevere-Waters**, 2019 Kick Start Program Intervention Specialist, effective August 8-August 23, 2019.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez

No: None.

Absent: Mrs. Miller

Motion Carried: 4-0

CERTIFIED TUTOR(S)

19-127

Mrs. DeLuca moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Kim Basinski**, Homebound Tutor, effective August 1, 2019.
- b. **David Baughman**, Homebound Tutor, effective August 1, 2019.
- c. **Cathleen Emmerling**, Homebound Tutor, effective **June 11, 2019**.
- c. **Claire Fisher**, Homebound Tutor, effective August 1, 2019.
- d. **Tandi Fritz**, Homebound Tutor, effective August 1, 2019.
- e. **Amy Kitzberger**, Homebound Tutor, effective August 1, 2019.
- f. **Julie Koscho**, Homebound Tutor, effective August 1, 2019.
- g. **Lisa Montgomery**, Homebound Tutor, effective August 1, 2019.
- h. **Brittany Rosso**, Homebound Tutor, effective August 1, 2019.

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- i. **Patty Spence**, Homebound Tutor, effective August 1, 2019.
- j. **Kelly Zana**, Homebound Tutor, effective August 1, 2019.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez
No: None.
Absent: Mrs. Miller
Motion Carried: 4-0

CLASSIFIED

- 19-128** Mrs. DeLuca moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel per the Master Agreement and contingent upon successful completion of all payroll requirements.

- a. **Jessica Jackson**, Forestlawn School Support Paraprofessional, Step 1, 175 days (minimum), 1.5 hrs./day, \$ 12.45/hr., effective August 29, 2019.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez
No: None.
Absent: Mrs. Miller
Motion Carried: 4-0

SUPPLEMENTAL

- 19-129** Mrs. DeLuca moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel effective for the **2019-20** school year/season contingent upon successful completion of all payroll requirements and current certifications.

- a. **Cassidy Basinski**, Volunteer BHS Cheerleading Coach, Class III, Step 0, at no cost to the district.
- b. **Karliayn Schroeder**, BHS Volleyball Coach, Class III, Step 1.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez
No: None.
Absent: Mrs. Miller
Motion Carried: 4-0

C. OTHER

- 19-130** Mrs. Czech moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the attached **BROOKSIDE INTERMEDIATE SCHOOL FEES FOR 2019-20 SCHOOL YEAR.**

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Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez
No: None.
Absent: Mrs. Miller
Motion Carried: 4-0

- 19-131** Mrs. Jensen moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the attached **ESC OF LORAIN COUNTY SERVICE AGREEMENT FOR THE 2019-20 SCHOOL YEAR.**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez
No: None.
Absent: Mrs. Miller
Motion Carried: 4-0

- 19-132** Mrs. DeLuca moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education renew the **POSITIVE EDUCATION PROGRAM (PEP) AGREEMENT** for the 2019-20 school year which serves the needs of our special education students with serious emotional disturbances or autism that cannot be appropriately educated in a regular school setting.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez
No: None.
Absent: Mrs. Miller
Motion Carried: 4-0

- 19-133** Mrs. Czech moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education enter a contract with the **LORAIN COUNTY BOARD OF DEVELOPMENTAL DISABILITIES – MURRAY RIDGE CENTER** for services for the 2019-20 school year as per the attached.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez
No: None.
Absent: Mrs. Miller
Motion Carried: 4-0

10. STANDING COMMITTEE REPORT

1. Joint Vocational School – Sandy Jensen
Toured the LeBron James “I Promise” school in Akron. Discussion of wrap around services.
2. Athletic Counsel – Lisa Miller
No report.
3. Legislative Liaison – Amy DeLuca
HB 239- reduction of end of year courses.

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HB 154 – dissolve ADC.

HB 43 – eliminate right of first refusal of buildings to Charter Schools.

HB 157 – notification to parents of absences within 60 minutes.

4. Endowment Fund – Pat Czech
No summer meetings.
5. S.A.L.T. – Sandra Jensen
Video highlights of first grade.
6. Finance Committee – Sheila Lopez
No report.

11. **EXECUTIVE SESSION**

19-134 Mrs. DeLuca moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

TIME: 6:00 PM

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez

No: None.

Absent: Mrs. Miller

Motion Carried: 4-0

To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) _____ Appointment;
- 2) X Employment;
- 3) _____ Dismissal;
- 4) _____ Discipline;
- 5) _____ Promotion;
- 6) _____ Demotion;
- 7) _____ Compensation;

A. _____ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. _____ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

C. _____ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

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D. _____ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

E. _____ Matters required to be kept confidential by federal law or regulations or state statutes.

F. _____ Details relative to security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

19-135 Mrs. Lopez moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education reconvene from executive session by consent at **8:00 P.M.**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez

No: None.

Absent: Mrs. Miller

Motion Carried: 4-0

12. ADJOURNMENT

19-136 Mrs. Lopez moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education adjourns.

Time: 8:00 PM

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez


No: None.

Absent: Mrs. Miller

Motion Carried: 4-0



Michael A. Pissini, Treasurer



Mrs. Sheila Lopez, President

The next meeting will be on **June 24, 2019** at 5:30 PM at the Administration Center.

